DC EMPLOYMENT SOLICITORS

# Received a settlement agreement?

**Prompt, independent advice focused on your timescale, costs and options**

## Clear advice when you need it

We explain what the agreement means, the claims you will be giving up and the practical effect of signing. Where appropriate, we can also advise on your options and negotiate with your employer on your behalf.

**5**

**WORKING DAYS**
typical turnaround
subject to receiving the documents and your instructions

## WHAT MATTERS TO YOU

### 01 Prompt advice

Telephone or video appointments, with completion typically within five working days.

### 02 Entirely independent

We act only for you. Your employer's contribution towards fees does not affect our advice.

### 03 Clear information on fees

For a straightforward agreement, our fee is £500 plus VAT. We explain at the outset if further work may cost more.

### 04 Negotiation where appropriate

If further advice or negotiation is needed, we can discuss the scope, likely costs and next steps with you.

## WHAT YOU ARE SIGNING

A settlement agreement is a legally binding agreement under which you usually agree not to bring specified Employment Tribunal or Court claims against your employer. To be valid, it must be in writing and you must receive advice from an independent, qualified and insured legal adviser. We explain the terms, their effect and the claims being settled before you decide whether to sign.

## A SIMPLE PROCESS

**1 SEND**
Send us the agreement and relevant documents.

**2 ADVISE**
We explain the terms, effect and claims you would give up.

**3 DECIDE**
You decide whether to accept. We can negotiate where appropriate.

**4 COMPLETE**
If you proceed, we arrange signature and certify our advice.

## Independent advice. A clear decision. No unnecessary delay.

Your employer will often agree a contribution towards your legal fees. If you request advice or negotiation beyond the standard review, additional fees may apply and will be discussed with you. If you decide not to accept the agreement, your employer may not pay its contribution, leaving you responsible for our costs.


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